

Monroe County Art in Public Places Committee
Meeting Agenda
Monday – March 11, 2013 – 3:00 p.m.
Marathon Public Library - 3251 Overseas Highway, Marathon

There was a site visit by the committee to the Marathon Court House prior to meeting.

Call to order

Sue D'Antonio called the meeting to order at 3:00 p.m.

In attendance were Committee members: Sue D'Antonio, Nance Frank, Beth Kaminstein, and Nancy Perez Miller; Other Attendees: Ed Reilly, AIPP consultant, Steve Zavalney, Capt. Monroe County Fire Rescue; Staff: Liz Young, Jodell Roberts

Approval of Minutes of February 4, 2013

It was noted that the February 4, 2013 minutes should reflect the correct spelling of Don Bock and delete an incorrect reference to his position as a Miami fireman.

Motion: Beth moved to approve the February 4, 2013 minutes with the above noted corrections; seconded by Nancy. The motion was passed unanimously.

Upcoming Projects – Status Update

The committee extended a welcome to Capt. Zavalney.

Conch Key Fire Station – Bill Horn, Architect. **Budget \$15,797.15** – Construction continues and should be complete in 2-3 months. RFP will be issued for both this project and the Marathon Court House renovation. County Administrator has appointed for 2 non-voting members – Don Bock & Chief James Callahan.

There was discussion of the status of the RFP. Liz suggested that the committee speak with Capt. Zavalny regarding the RFP. The Capt. stated that his purpose in attending the meeting was to field any questions from the committee. LED lighting as a safe and acceptable type of lighted art form that could be used on the building exterior. Regarding lighting at night, there have been some complaints about parking lights. There is no issue with turtle nesting. Lighting should also not be distracting to traffic. To the question whether tile could be placed around the crown of the building, the Capt. responded that holes cannot be drilled or anything mounted on the building due to hurricanes. The generator has been relocated to the front of the building, is elevated and not especially attractive. A picket fence surrounds the generator, which extends 6 feet above the fence. The Capt. suggested near the generator as a location for public art, with an independent structure near the fence such as a screen. The generator is part of the fire station property, but there was a question of how much space around it is available for art. There could be 15 to 20 feet of available space near the generator, which an accurate and current site plan would reveal. Capt. Zavalny offered to assist on determining the area of the available space. Nancy explained the AIPP RFP process. When asked if there is anything that specifically characterizes Conch Key, Capt. Zavalny responded that there is a strong presence of a commercial fishing village, with lobster fisherman and a fish house. The area covered by the Conch Key Station is from Long key to Duck key. The next steps that should be taken are contact Bill Horn regarding the site plan and to have Capt. Zavalny's input. Liz will draft the RFP, which will include both the Conch Key Fire Station and for the Marathon Courthouse, for committee review. Liz explained how long the RFP process takes to advertise. The committee will need to have the two non-voting members on board who will need to attend panel. A 60 or 45-day response time to the RFP was suggested. We will look at dates and then determine the number of days. We will need input from the architect for anything attached to the building. There was a discussion of the role of the architect in the location of public art. Ed offered that in some cities the architect is invited to participate but does not decide and suggested that a policy could be established.

Capt. Zavalny leaves the meeting.

Marathon Court House –Budget \$8,311.05. The RFP will be combined with the Conch Key Fire Station as previously discussed. The County Administrator has appointed the 2 non-voting members (per the committee's request) who are Judge Ruth Becker and Holly Elomina. The budget for art is \$7,200. The committee examined the site plan that Liz provided and discussed various locations for public art. The committee favored an RFP for outdoor areas, particularly the open space opposite to the entrance to the building. The square footage for this area must be determined as well as flood elevation. The landscaping and public works plans will need to be obtained for review.

Stock Island Fire Station – Bill Horn, Architect. **Budget \$27,347.97.** Liz will begin drafting the RFP for exterior sculpture for a center area flanked by the ADA sidewalk ramp. The County Administrator has

appointed the two non-voting members who are Chief James Callahan and Michelle Mongelli. Ground has not yet been broken at the site. Nancy would like to see better plans, including landscaping. Liz will ask for the current plans. The budget will be set at \$24,250 for public art.

Freeman Justice Center Lobby- Lobby renovations have been approved. The bid contract is going to the BOCC in March and the AIPP Budget will be determined, which could be \$12,000 to \$14,000. The lobby renovations will take approximately three parking places. The metal detector will be located 8 or 10 feet from its present location. Judges are very interested in art in the courtrooms. The building has an historic maritime theme. There will also be a budget for the drug court renovations. As soon the drug court budget is determined, an RFP will be done which combines the lobby and drug court renovations, as the committee previously determined was allowable. Possible public art locations discussed are for the drug court wall near the lab and art in the courtrooms. Photography in the meeting room suggested. Liz will inquire if the meeting room is a public room.

Freeman Justice Center Drug Court Addition – Budget \$5,036.00 Liz toured the new area with Court Administrator, Holly Elomina. As discussed above, the recommendation is to combine the budget with the Freeman Justice Center Lobby and consider placement of art near the lab and in the courtrooms. The County Administrator has appointed two non-voting members who are Holly Elomina and Jane Isherwood.

Key West Airport 2nd phase – Budget \$3,043.25 – Tina Boan, Budget Director has staff researching the funds remaining in the account. There is no new information regarding to report. Ed and Nance visited the airport to look at the art to determine any maintenance issues. It was noted the airplane in the ticketing area will attract dust. There was a question of who will assume responsibility to maintain the public art at the airport, to which Liz replied that it is public works responsibility to maintain. It was suggested that the airplane hanging could have been improved with double fasteners.

The following projects have been placed **on hold** by the BOCC as of March 18, 2009:

Old Tavernier School and Jefferson Brown Bldg.

Marathon Emergency Operations Center – Design phase (no funds available)

Other business

Reen Stanhouse, Florida Keys Council of the Arts staff, has been working on an application from Weststaff to document the AIPP county collection. AIPP art is part of county's inventory, which supports artists and promotes the art. This was introduced in this past year's FAPAP conference. There was discussion of QR codes placed near public art, and which could tie into the artist's website. Nancy questioned any associated liabilities. The Ft. Lauderdale airport is using QR codes and Nancy will inquire how it is working.

Sculpture Key West Request. A letter from Sculpture Key West dated 3-8-13, requested that the sculpture currently located near the West Martello remain for a two-year period. There was discussion regarding this request which included liability concerns, safety issues, lighting, what kind of policy this practice would establish and the possibility that the sculpture could remain longer than the 2-year period. Liz explained that the committee can make only a recommendation to the BOCC, as a gift and loan policy is not yet in place. Liz suggested the each committee member contact their commissioner.

Nance leaves meeting. Beth leaves meeting.

The next AIPP committee meeting will be on April 22 at 3:00 pm with a meeting place to be determined.

The meeting was adjourned at 4:44 p.m.

Respectfully submitted by:

Jodell Roberts, Business Manager